



**Bainville Town Council Meeting**  
**City Office**  
**211 Clark Ave. East**  
**Monday May 9, 2022 at 7:00 PM**

**I. Call Meeting to Order**

**II. Pledge of Allegiance**

**III. Roll Call—Establish a quorum**

\_\_\_ Mayor, Toby Romo

\_\_\_ Councilperson, Nick Tester

\_\_\_ Councilperson, Matt Giese

\_\_\_ Councilperson, Carol Rasmussen

**IV. Approval of Agenda**

**V. Approval of Meeting minutes dated March 14, 2022.**

**VI. Approval of Meeting minutes dated April 11, 2022.**

**VII. Treasurers Report**

A. Approve claims with checks dated May 9, 2022.

B. Approve JV, UB Vouchers, Payroll slips.

C. Monthly bank reconciliation report

D. Cash balances in our 12 Funds

E. YTD Expense in our 12 Funds

F. Receipts from UB for April 2022. Delinquent accounts.

G. Approve mayor and president of council to sign May payroll checks.

**VIII. Public Comments or Formal Complaints on items not on agenda.**

**IX. Department or Committee Reports**

A. Public Works/Fire Chief Report:

- Update on Plan for Town fire protection.
- Review plans from Interstate Engineering for water main replacement.
- Update on Gracie's Bar & Casino sewer line installation.
- Free Water Audit by MAPS is scheduled. Josh will be here May 23, 2pm at Town Hall.

B. Roosevelt County Sheriff's Department Update.

- Citations

C. Local Emergency Planning Committee Update.

D. Report from Sewer Impact Fee Committee.

**X. Old Business**

A. Dakota Land Home on the property transfer. No correspondence. Need to correct amount that was assessed to their taxes.

B. MMIA corresponded with more options and information on Community Service & Volunteer Insurance options.

C. Update on Liability Insurance coverage and Property & Auto Insurance coverage with Seitz Ins.

D. Update on permit from MT DOT for Path project to the Welcome Stop.

**XI. New Business**

A. Appoint a committee on Police & Public Safety. **See Town Code 2.04.020 & 2.04.040**

- B. Appoint a committee on Sewer & Water.
- C. Appoint a committee on Streets.
- D. Appoint a committee on Fire.
- E. Appoint a committee on Community Development.
- F. Appoint a City Attorney. (Open letters from RFQ)
- G. Review quotes for gravel to be installed in alley by high school track.
- H. Policy Review for Campers hooked up at private residences.
- I. Financial Report from the Mayor.
  - a. Delinquent Annual Budgets for FY20 must be turned into the state by June or the state will have no option but to take the \$55,000 in state entitlement funds from the 2023 Budget.
  - b. **Resolution**—Adopt a resolution providing an amendment of the Fiscal Year 2019-2020 budget to acknowledge unanticipated revenues and amend expenditures exceeding the original appropriations and set a public hearing for May 23, 2022.
  - c. Guidance from 2018 Audit Findings.
    - i. Approve a council member to review monthly financials, utility receipts and make deposits to First Community Bank.
  - d. FY 2022 Audit quote from Bob Denning.
  - e. County has approved to pay \$2750 to Alan Engelke to install a new curb stop and water service into the senior center. Currently there is no functioning curb stop, and no meter.
  - f. Council advice on selling old water well house & lot on the corner of 6<sup>th</sup> & Clinton.
  - g. Mayor's authority to spend between meetings.
    - i. If an issue arises that needs attention before the next council meeting, it would be beneficial, if the Mayor, with consent of the President of the Council, could approve expenditures. All expenditures would need to fall within the constraints of the Annual Budget.

## **XII. Adjourn**

\*\*\*Next Regular Meeting will be Monday, June 13, 2022 at 7:00pm. at the Town Office\*\*\*