

Regular Meeting Minutes of April 8th, 2024

Bainville Town Council

The Regular Meeting of the Bainville Town Council was called to order at 7:00pm by Mayor Toby Romo at the Bainville Town Hall, 211 Clark Avenue East. Present were Toby Romo, Carol Rasmussen, and John Gilligan on the phone. A **quorum** was established. Also, present was Billie Jo Cochran and Will Rathbun joined at 7:08pm. Guests included: Lyle Lambert, David Norton, Sheriff Deputy O'Connor, and Darrell Rasmussen.

John Gilligan moved to approve the agenda as submitted. Carol Rasmussen seconded, and the motion passed unanimously.

Carol Rasmussen moved to approve regular meeting minutes dated March 11th, 2024, as amended. John Gilligan seconded, and the motion passed unanimously.

Carol Rasmussen moved to approve the special meeting minutes dated March 18th, 2024, as amended. John Gilligan seconded, and the motion passed unanimously.

Treasurers Report

- a. Cash Balance Report.
- b. Bank Reconciliation Report.
- c. YTD Expense vs Budget.
- d. YTD Revenue vs Budget.
- e. Bank Statements for March 2024.
- f. YTD Receipts from Utility Billing.
- g. Review delinquent accounts.
- h. Approve claims & JVs in the amount of \$18,422.25- Carol Rasmussen moved to approve claims & JVs. Will Rathbun seconded, and the motion passed unanimously.
- i. Approve payroll slips in the amount of \$8,541.60- Will Rathbun moved to approve payroll, John Gilligan seconded, and the motion passed unanimously.

Public Comments or Formal Complaints on items not on agenda.

- David Norton asked why the minutes from the last meeting were published in the paper. The editor asks for the minutes after every meeting, but the town was not aware they were going to be published.

Department or Committee Reports

- Public Works/Fire Chief Report- Lyle Lambert is working on finding a better solution as to how we wend our samples into the state. Postage is getting too expensive. Lyle Lambert has also contacted the state about the crosswalk that is needed to go across Clinton St. The State will come and do a study to determine if the crosswalk is necessary.
- Roosevelt County Sheriff's Department Update. Citations, updates. None. Sheriff Deputy O'Connor presented the council with the new proposed contract between the town and the Sheriffs Department. There is a substantial raise being it hasn't been renewed since 2014. The council did not sign it and will discuss it more at the next meeting.
- Committee Reports- Community Development had a meeting on March 20th, 2024. They discussed the town clean up day and grant opportunities. John Gilligan moved to approve the committee meeting minutes dated March 20th, 2024. Will Rathbun seconded, and the motion passed unanimously.
- Cemetery Committee also had a meeting on April 4th, 2024. They discussed having the back 3 sides of the cemetery fenced as shown on the new addition survey and having a workday with volunteer help to tear down the old fence. Also discussed hiring a company to fix the fallen down headstones, the cost to

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purchase a plot, and selling of the plots in sequential order and having deeds filed with the county by the clerk. There will be a workday on April 20th, 2024, from 9-5pm, with the Welcome Stop donating bottled water and the town providing liability insurance for the workers.

Public Hearing

None

New Business

- **Building Permits: Diane Panasuk:** Mayor Romo went and inspected the “fence” she had applied for the permit for. Mayor Romo determined it is not a fence, it is storage units that are being used as a fence. Mayor Romo talked about this with Diane Panasuk on April 8th, 2024. Diane is going to decide if she is going to pay the \$100 fine or tear down the structure.

Mayor’s Report:

- **Codification:** By law, codification is required every five years. Mayor Romo and Clerk Billie Jo Cochran have a meeting with the town attorney Laura Christofferson on April 10th. Will review all policies and recommend changes to the council at the May meeting.
- **SLIPA (House Bill 355) Grant application** was approved. The sidewalk in front of the senior center and park will be replaced this summer.
- Water loss was 15,951 gallons at 3.6% in March of 2024. *Our goal is 10% or less.
- Meeting adjourned at 8:18 p.m.

***Next Regular Meeting will be held on Monday, May 13th, 2024 at 7:00pm at Bainville Town Hall.

These minutes have not yet been approved by the town council