

**Regular Meeting Minutes of January 9, 2017
Bainville Town Council**

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Mandy Hickel, Matt Giese, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: Benjie Butikofer, David Norton, and John Gilligan.

Matt Giese moved to approve the agenda with the addition of the Morrison Maierle payments and drawdowns. Scott Ross seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated December 12, 2016 as submitted. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Public Comment—None

Department or Committee Report

A. Public Works Report—Lyle Lambert

Lyle Lambert, Public Works, stated he ordered a new fan for the snow blower. Mr. Lambert stated he has sewer root killer and will start treating in spring.

B. Roosevelt County Sheriff's Department Update—None

John Gilligan expressed some interest and cautioned the council to see if anyone has complained about an Orange pickup videoing businesses here in Bainville around 6:30-8:00AM. Clerk Rogers will make a note.

C. Local Emergency Planning Committee

- Meeting on January 10, 2017 in Bainville at 2:00 PM
- Emergency Operation Plan
- PDM

Benjie Butikofer stated the next meeting is tomorrow at the firehall at 2:00 PM.

Lyle Lambert stated the committee is discussing the new emergency alert system, iPaws.

Old Business

A. Zoning Permits: Dennis Anderson—Moveable Shed

The council reviewed the new drawing provided by Dennis Anderson. Matt Giese moved to approve the shed. Scott Ross seconded the motion. All voted in favor and motion carried.

B. Continued discussion on a new Town Hall

1. Remodel current building proposal—*Meeting with a Contractor 01/10/2017*

Clerk Rogers will be meeting with a contractor, Trinder Construction to see if he is interested in doing the remodel.

C. Discussion regarding contracting services with the County Attorney's office—Attorney Hennessey—*No new information*

D. Discussion on a quiet title for the Dorothy Crowley property.—Attorney Hennessey
Attorney Hennessey stated he is working on the title.

E. Discussion on Town of Bainville logo contest—Erin Romo—*No New Information*

- F. Cardboard Recycling Center Program in Bainville—Sherry Welty
 - 1. Christmas Tree Recycle after the holidays
Clerk Rogers needs to send the information to Bowker Enterprises to see if there is any conflict with the current garbage contract.
- G. Town Council Meeting Calendar for 2017—Clerk Rogers
The council reviewed the upcoming meeting calendar and approved staff working on October 9, 2017. Staff will be taking the day after Thanksgiving off.
- H. Holiday Decoration Follow-up—Kellen Standley—*No New Information*

New Business

- A. Zoning Permits—None
- B. Approve the contract with Dakota Pump for maintenance on the lift station—Lyle Lambert

Lyle Lambert, Public Works, stated the contract is for the maintenance on the lift station. They have been doing a wonderful job and would like them to keep maintaining the lift station. Matt Giese moved to approve the contract with Dakota Pump for maintenance on the lift station in the amount of \$700.00. Scott Ross seconded the motion. All voted in favor and motion carried.
- C. Discussion on upgrading the backhoe and road grader—Matt Giese
The council discussed what they can do with the backhoe and road grader. Both items are not in very good running shape. Mr. Giese stated he has had someone interested in the road grader. Mr. Lambert stated Bobcat has an attachment which can help do some blading of the roads. This item could be something they could look at in the future. The item will be brought back in the Spring.
- D. Approve the invoice for the membership to the Theodore Roosevelt Expressway Association in the amount of \$500.00—Clerk Rogers

The council discussed the membership to the Theodore Roosevelt Expressway Association. Mr. Giese does not see the benefits this association is bringing to Bainville.

Matt Giese moved to NOT renew the membership. Motion died due to lack of second.

Scott Ross moved to approve paying the invoice for the membership to the Theodore Roosevelt Expressway Association for one more year in the amount of \$500.00. Mandy Hickel seconded the motion. Mandy Hickel and Scott Ross voted to aye while Matt Giese voted nay. Motion carried 2-1.
- E. Approve drawdown #15 in the amount of \$44,401.06 from the following funding agencies:
 - 1. \$26,512.21 from State Revolving Fund (SRF Loan A)
 - 2. \$ 2,140.27 from State Revolving Fund (SRF)
 - 3. \$15,748.58 from WRDAMatt Giese moved to approve drawdown #15 in the amount of \$44,401.06. Scott Ross seconded the motion. All voted in favor and motion carried.
- F. Approve payment application #5 to C&C Excavation in the amount of \$26,247.09.

Matt Giese moved to approve paying application #5 to C&C Excavation in the amount of \$26,247.09. Scott Ross seconded the motion. All voted in favor and motion carried.

G. Approve payment to Morrison-Maierle in the amount of \$17,810.50.

1. \$2061.93 for Grant Administration
2. \$15,748.58 for Design and Construction Administration

Matt Giese moved to approve payment to Morrison-Maierle in the amount of \$17,810.50. Scott Ross seconded the motion. All voted in favor and motion carried.

H. Montana Rural Water Conference coming up in Great Falls, MT February 22-24, 2017—
Clerk Rogers

Lyle Lambert, Dan Lambert and Nikki Rogers will all attend the Montana Rural Water Conference in Great Falls, Montana on February 22-24, 2017

I. Treasurer's Report:

- Approve claims with checks dated January 9, 2017
- Approve JV, UB Vouchers, and Payroll slips
Matt Giese moved to approve the JV, UB Vouchers, Payroll slips and paying the claims in the amount of \$74,878.34 Scott Ross seconded the motion. All voted in favor and motion carried.
- Approve the cancellation of checks #11145-11149 due to printer error.
Matt Giese moved to approve the cancellation of checks #11145-11149 due to printer error. Scott Ross seconded the motion. All voted in favor and motion carried.

Scott Ross moved to adjourn the meeting at 7:50 PM. Mandy Hickel seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor