

Regular Meeting Minutes of October 10, 2016 Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Matt Giese, Mandy Hickel, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: Benjie Butikofer, Angela Benson, Lindsey McNabb, David Norton, and Allison Picard.

Scott Ross moved to approve the agenda as submitted. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Matt Giese moved to approve the minutes dated September 12, 2016 as submitted. Scott Ross seconded the motion. All voted in favor and motion carried.

Public Comment

Mr. Ross stated his cat was missing and was found with a bullet hole in it. He was not very happy about it.

Public Works Report

Lyle Lambert, Public Works, gave the following report:

- Water test report passed so the Town will go back to the regular testing schedule of once a year for the Lead & Copper test. The DBP test will be done on a quarterly basis.
- High water usage at the trailer at 210 N. Clinton was reported and fixed.
- Update on water main break
The leaks have been repaired at Welcome Stop, Smokey's, Firehall, and Rustic N More. The line to the elevator line has been stubbed off. This water line will need to be fixed prior to being put back into service.
- Burlington Northern Santa Fe (BNSF) shack has been disconnected from the water and sewer line as they were hooked into the line which needs to be fixed and has been stubbed off.
 - Mr. Lambert proposed an alternative of using a 200 gallon water tank for their building on Main Street.
- Some extensions have been added to valves.
- Update on water project
 - Intown work has been completed except for putting gravel down on 5th Avenue, Clinton and 7th Avenue.
 - The walls on the tank have been poured.
- Simard Park sprinklers have been turned off and winterized for the year.
- Fire Department has bought a generator and will be installing it behind the fire hall. Sheridan Electric will be hooking up the power and will also install the control panel for the lift station generator.
- Leak Detection machine: Mr. Lambert submitted a proposal to the council regarding purchasing a new leak detector in the amount of \$3,485.00. The purchase price includes one day of training on the machine and start on map the town of Bainville. Mr. Lambert compared the purchase price to the cost of Leak Locators to come out of Belgarde on an emergency basis in the amount of \$3,145.00.
The council discussed the one time emergency cost is almost the cost of the machine. Mr. Lambert suggested there might be a way to pay for the machine in the project costs. He will need to confirm it with Stephanie at Morrison-Maierle.
- Mr. Lambert stated the water usage has already decreased 50,000 gallons with the fixing of the leaks.

- Mr. Lambert was contacted by C&C Excavation regarding the gravel. Mr. Wood quoted the town a price of \$560 per load.
- Mr. Lambert was asked by the LEPC to draft a letter as the Fire Chief of the Town of Bainville regarding the blocked crossings in town and how emergency vehicles have not been able to get out of town in a timely manner. Mayor Portra suggested Mr. Lambert to add a section in the letter regarding the inclement weather on the Graveyard road or Cemetery County Road 1007.
- Additional work to put in valves on Clinton Street
It has come to the attention of the Public Works department there are no working valves located on Clinton Street. If money is available on the project this would be a good time to install the valves. The contractor has agreed to do the extra work.

Roosevelt County Sheriff's Department Update--None

Local Emergency Planning Committee

- Emergency Operation Plan
- PDM

Lindsey McNabb, Roosevelt County DES Coordinator, reviewed with the council the Mitigation Plan.

Old Business

A. Zoning Permits:

1. Joe Milan—Fence Permit—*Withdrawn*
2. Joe Milan—Garage Permit—*Withdrawn*

Clerk Rogers was notified by Mr. Milan and he will no longer be needing the permits.

B. Continued discussion on a new Town Hall—*No new information*

1. Remodel current building proposal

C. Discussion regarding contracting services with the County Attorney's office—Attorney Hennessy—*No new information*

New Business

A. Zoning Permits—Dennis Portra—Additional room and Garage permit

Mayor Portra would like to add a room and garage on to his house. The addition will be within the 10 foot setbacks of the property pins.

Matt Giese moved to approve the permit for the addition and garage. Scott Ross seconded the motion. All voted in favor and motion carried.

B. Approve Drawdown #10 in the amount of \$493,742.30 from the following funding agencies:

1. \$39,617.40 from State Revolving Fund (SRF)
2. \$285,587.03 from Treasure State Endowment Program (TSEP)
3. \$50,198.94 from Community Development Block Grant (CDBG)
4. \$95,100.63 from US Army Corp of Engineers
5. \$25,238.30 from SRF Loan B

The council reviewed the update from Morrison-Maierle and the drawdown information. Scott Ross moved to approve drawdown #10 in the amount of \$493,742.30. Mandy Hickel seconded the motion. All voted in favor and motion carried.

C. Approve payment #2 to C&C Excavation in the amount of \$388,951.84.

Scott Ross moved to approve payment #2 to C&C Excavation in the amount of \$388,951.84. Mandy Hickel seconded the motion. All voted in favor and motion carried.

- D. Approve Amendment No. 2 to Task Order 5 for the following additional work:
1. Regarding the revised easement exhibit modifying the layout of the access road to the cell tower to the tank.
 2. Provide geotechnical consultation for the tank subgrade.

Scott Ross moved to approve amendment No. 2 to Task Order 5 regarding the revised easement exhibit modifying the layout of the access road to the cell tower to the tank and provide geotechnical consultation for the tank subgrade. Matt Giese seconded the motion. All voted in favor and motion carried.

- E. Montana League of Cities and Towns Conference Update
Clerk Rogers provided the council with a pack of resolutions from the Montana League of Cities and Towns Conference. The council will review the resolutions and contact Tim Burton if they have any concerns.
- F. Discussion on a quiet title for the Dorothy Crowley property.
Clerk Rogers will provide the information to Attorney Hennessy so he may start the process.
- G. Treasurer's Report:
- Update on various water accounts
 - Approve claims with checks dated October 10, 2016
 - Approve JV, UB Vouchers, and Payroll slips

Scott Ross moved to approve the claims with checks dated October 10, 2016, JV, UB Vouchers, and Payroll Slips. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Scott Ross moved to adjourn the meeting at 9:15 PM. Mandy Hickel seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor