

**Regular Meeting Minutes of September 12, 2016  
Bainville Town Council**

**The Regular meeting** of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Matt Giese, Mandy Hickel, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: Josh Johnson, Tim Lingle, Angela Benson, Nick Pate, Benjie Butikofer.

Mandy Hickel moved to approve the agenda with the addition of New Business I. BCA Update. Scott Ross seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated August 8, 2016 and August 22, 2016 Special Meeting as submitted. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Public Comment--None

Public Works Report

A. Public Works Report

1. Update on water main break
2. Update on water project

Lyle Lambert, Public Director, gave an update on the water main break on Rhea Avenue. A leak was discovered south of Smokey's, Elevator, and Rustic N More. The fire hall currently has no water but will have by the end of the week. The elevator will be capped off so there will be no water at the elevator. Mr. Lambert stated Stephane from Morrison-Maierle mentioned the contingency will pay for these repairs.

He gave an update on the water project. The piping at 5<sup>th</sup> and Clinton is done. The valve at the 7<sup>th</sup> and Duval still needs to be done.

Mr. Lambert also gave an update on the tank. The bed, liner, compaction stage, final grading, forms & rebar were done. The pour for the tank floor will happen on the 20<sup>th</sup> if everything goes smooth.

B. Roosevelt County Sheriff's Department Update

Sargent Lingle introduced a new deputy R8, Nick Pate. He will be working the east end of the county. He also reported the Town of Culbertson purchased a new Durango patrol unit.

Sargent Lingle stated there were 108 East end calls. The breakdown is the following:

- 3 Town of Bainville
- 26 Rural Bainville
- 22 Town of Culbertson
- 27 Rural Culbertson
- 2 Town of Froid
- 5 Rural Froid
- 23 Fort Kipp

- C. Local Emergency Planning Committee—*No New information*
- Emergency Operation Plan
  - PDM

Old Business

- A. Zoning Permits:
1. Joe Milan—Fence Permit—Applicant did not show
  2. Joe Milan—Garage Permit— Applicant did not show
- B. Continued discussion on a new Town Hall—*No new information*
1. Remodel current building proposal
- C. Discussion regarding contracting services with the County Attorney's office—Attorney Hennessy—*No new information*

New Business

- A. Zoning Permits—None
- B. Update on the Local Government Study Commission final report.

Clerk Rogers updated the council regarding the possibility of putting ballot measures on the upcoming ballot for this election. It is too late to put the measures on ballot.

- C. Approve Drawdown #10 in the amount of \$524,834.53 from the following funding agencies:
1. \$47,270.25 from State Revolving Fund (SRF)
  2. \$227,078.97 from Treasure State Endowment Program (TSEP)
  3. \$250,485.31 from Community Development Block Grant (CDBG)

Clerk Rogers reviewed the drawdown for the council in the amount of \$524,834.53. The funding agencies involved are State Revolving Fund (SRF), Treasure State Endowment Program (TSEP), and Community Development Block Grant (CDBG). This drawdown also includes the reimbursement for the water meters.

Matt Giese moved to approve drawdown #10 in the amount of \$524,834.53 from the following funding agencies:

1. \$47,270.25 from State Revolving Fund (SRF)
2. \$227,078.97 from Treasure State Endowment Program (TSEP)
3. \$250,485.31 from Community Development Block Grant (CDBG)

Scott Ross seconded the motion. All voted in favor and motion carried.

- D. Approve payment #1 to C&C Excavation in the amount of \$458,665.63.  
Clerk Rogers reviewed the pay request from C & C Excavation with the council. Scott Ross moved to approve the pay request in the amount of \$458,665.63 to C & C Excavation for payment #1. Matt Giese seconded the motion. All voted in favor and motion carried.
- E. Approve paying Morrison Maierle invoices 165959, 165960, 166016, 166017 totaling \$30,480.31.

Clerk Rogers also presented four invoices from Morrison Maierle in the amount of \$30,480.31. This amount is included in the drawdown also.

Scott Ross moved to approve paying invoices 165959, 165960, 166016, 166017 totaling \$30,480.31 from Morrison Maierle. Matt Giese seconded the motion. All voted in favor and motion carried.

F. Resolution authorizing the notice of lien filing for delinquent water sewer &/or garbage charges—Clerk Rogers

Clerk Rogers presented a resolution authorizing the notice of lien filing for delinquent water, sewer and/or garbage charges. This resolution will give the clerk the next step to put the delinquencies on their tax bill. Mr. Hennessy stated he has some revisions to the Notice of Lien filing forms.

Scott moved to adopt a resolution authorizing the notice of lien filing for delinquent water sewer &/or garbage charges. Mandy Hickel seconded the motion. Scott Ross, Mandy Hickel voted in favor and Matt Giese voted against.

G. BCA Update—Benjie Butikofer

Benjie Butikofer, Town Representative to Bainville Community Association (BCA), asked the council members if they would see any problem with bringing in the band “Tigirlily” for the 2017 July Celebration. The council responded they do not see a problem with the band.

H. Upcoming Conferences, Seminars, or Trainings

1. Utility Team Training, September 14, 2016, in Froid—No one attending
2. USDA Town Hall Meeting, September 19, 2016, in Culbertson—No one attending
3. Montana League of Cities and Towns Conference, October 5-7, 2016, in Missoula—Clerk Rogers will be attending the Conference.

I. Treasurer’s Report:

- Approve claims with checks dated September 12, 2016
- Approve JV, UB Vouchers, and Payroll slips

The council reviewed the claims.

Scott Ross moved to approve the claims with checks dated September 12, 2016 and approved the JV UB Vouchers and payroll slips. Matt Giese seconded the motion. All voted in favor and motion carried.

Scott Ross moved to adjourn the meeting at 8:10 PM. Mandy Hickel seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers  
Nikki Rogers, CMC  
Clerk-Treasurer

/s/Dennis Portra  
Dennis Portra  
Mayor