

**Regular Meeting Minutes of February 6, 2018  
Bainville Town Council**

**The Regular meeting** of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer, Mandy Hickel, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: David Norton, Tammie Richardson, and Stan Pfeil.

Scott Ross moved to approve the agenda with the addition of New Business Item B. Amendment of Municipal Street Lighting and Equipment Rental Agreement. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Mandy Hickel moved to approve the minutes dated January 8, 2018 as submitted. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Public Comment--none

Public Works Report

Lyle Lambert, Public Works Director, gave the following report:

- The Sewer Camera has arrived.
- The new Tool Cat paid by the RRGL Grant will be here next week on the 20th of February.
- Tom Robinson's water is still not hooked up as they are waiting for the weather to cooperate.
- MacBain Mancamp water and sewer concerns

Roosevelt County Sheriff's Department Update--None

Legal Issues

1. Discussion on a quiet title for the Dorothy Crawley property.—Attorney Hennessey  
Attorney Hennessey stated the quiet title is crawling along.
2. Update on Water System Improvement Project lawsuit from C&C Excavation.  
Attorney Hennessey stated the change of venue has been granted to move the case back to Roosevelt County.

Local Emergency Planning Committee—No Update

Next meeting date: February 13, 2018 at 2 PM in Poplar

Old Business

A. Zoning Permits: None

B. Update Transportation project idea between Railroad Tracks and Highway 2 North on Highway 327.

Clerk Rogers stated Josh Johnson could not attend the meeting this evening, but the next step would be to form a Trail Committee of 4-5 members. Mandy Hickel and Dennis Portra are interested in being the council representatives on the committee.

C. Edward D. Jones update—Tammie Richardson

Tammie Richardson from Edward D. Jones updated the council on the money being held in Edward D. Jones. The council discussed a possibility of using CD's with Edward D. Jones vs. a bank for short and long term.

D. Appoint members to the following committees:

- Sewer and Water—Ron Butikofer and Scott Ross
- Streets—Dennis Portra and Ron Butikofer
- Fire—Mandy Hickel and Scott Ross
- Police and Public Safety—Scott and Ron
- Community Development—Dennis Portra and Mandy Hickel

E. Election of President of the Council

Mandy Hickel moved to elect Scott Ross as the president of the Council in the absent of the Mayor. Ron Butikofer seconded the motion. All voted in favor and motion carried.

F. Approve the Theodore Roosevelt Expressway Association membership dues in the amount of \$500.00.

Clerk Rogers stated Tracy McGowan, temporary Clerk, contacted Cal Klewin, Executive Director of the Theodore Roosevelt Expressway Association. Currently, the project is updating Highway 85. The project is looking to put four lanes of highway to Port of Raymond since it is a 24-hour port. Mr. Klewin will be going to Washington DC to lobby for more funds and stated Senator Daines has been a big help. Mr. Klewin will put a star on the map for Bainville and he is interested in coming in to speak with the council later this year.

Scott Ross moved to approve paying the Theodore Roosevelt Expressway Association membership dues in the amount of \$500.00. Mandy Hickel seconded the motion. Ross and Hickel voted in favor and Butikofer voted nay. Motion carried.

New Business

A. Zoning Permits: None

B. Amendment of Municipal Street Lighting and Equipment Rental Agreement

Lyle Lambert, Public Works, was contacted by Montana Dakota Utilities. Kevin Martin stated they will be re-doing the lighting in town from the current bulbs to LED lighting. This will save the Town of Bainville money.

Scott Ross moved to approve the amendment of Municipal Street Lighting and Equipment Rental with Montana Dakota Utilities. Mandy Hickel seconded the motion. All voted in favor and motion carried.

C. Treasurer's Report:

- Approve claims with checks dated February 6, 2018
- Approve JV, UB Vouchers, and Payroll slips
- Review Gas Tax Fund—Clerk Rogers stated due to the snow removal in January of 2017 plus the regular hours on the streets and roads the budget was overspent.
- Review account receivable—Not discussed at this time.
- Clerk Rogers presented the council with information regarding the Bridge and Road Safety and Accountability Act (BARSAA) Funds. Bainville can request additional monies in the amount of \$4,644.65 for road projects.

Scott Ross moved to approve the claims with checks dated February 6, 2018 in the amount of \$26,563.57. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Scott Ross moved to adjourn the meeting at 8:00 PM. Mandy Hickel seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

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Nikki Rogers, CMC  
Clerk-Treasurer

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Dennis Portra  
Mayor