

**Regular Meeting Minutes of October 9, 2017  
Bainville Town Council**

**The Regular meeting** of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Matt Giese, Dennis Portra, and Mandy Hickel. Absent was: Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: Josh Johnson, Benjie Butikofer, Beth Morgan, Jason Morgan, and Angela Benson.

Matt Giese moved to approve the agenda as submitted. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Matt Giese moved to approve the minutes dated August 14, 2017 and September 11, 2017 as submitted. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Public Comment

Josh Johnson from Interstate Engineering gave a brief update on the Cemetery Expansion. They are hoping to get the pins set before the ground freezes.

Public Works Report

Lyle Lambert, Public Works Director gave the following report:

- 11 month walkthrough on the water tank—There was no significant changes.
- Burlington Northern Santa Fe shack has water now.
- Simard Park has been winterized
- Christmas lights—Mr. Lambert researched some Christmas lights and found 9 ft lighted garland costs around \$75.00 each to be able to fix the snowflakes the FFA built. He is unsure how much it would take to light each snowflake.

From Christmas Done Bright, he found some Snowflake Christmas lights for \$350.00 and the Town would need 12 snowflakes.

Mandy Hickel moved to approve purchasing the snowflake with the star pole mounted from Christmas Done Bright in the amount of \$4,200 plus shipping. Matt Giese seconded the motion. All voted in favor and motion carried.

Roosevelt County Sheriff's Department Report

Mayor Portra commented on the high-speed chase through Bainville and how the sheriff's department handled it.

Local Emergency Planning Committee

There will be a meeting tomorrow October 10, 2017 at 2:00 PM

Old Business

A. Zoning Permits: None

B. Discussion on a quiet title for the Dorothy Crawley property.—Attorney Hennessey

Attorney Hennessey stated the next step in this process is to advertise in the paper and this will be done in the coming weeks.

C. Discussion on water meter issue at Jason and Beth Morgan new house.

The Morgan's new house has a new water line coming from a 'T' in the existing water line. The Morgan's were told to use their existing water meter in the new house when they moved over to the house. The plumber never did use a meter and the new water line currently does not have a

water meter on it. The Morgan's have asked the office if they can get another meter and have two meters but the codes specifies only one meter is provided to the property owner.

The Morgan's, Mayor and council have all agreed to cap the existing line to the old house and return the old meter to the office. Beth Morgan updated the council on when the house will be torn down which could be in the next month or first thing in the spring.

New Business

A. Zoning Permits:

1. Thomas Robinson—New Home

Tom Robinson submitted a layout for a new house on the corner of Clinton and 6<sup>th</sup> Avenue East. He is within the 10 foot setback. Matt Giese moved to approve the new house permit pending the payment of the sewer impact fee. Mandy Hickel seconded the motion. All voted in favor and motion carried.

B. Discussion on Wastewater Grant Projects—Lyle Lambert

Lyle Lambert updated the council on the Wastewater Grant Projects. Bob Fischer retired from the DNRC and Brad Catron is the new Grant manager for Bainville. He looked in the contract and discovered the Town needs to send in an updated budget for projects. Mr. Lambert submitted the following:

1. 47,851.00 – Bobcat Toolcat with a 72” mower from Bobcat of Miles City
2. 23,200.00 – Building around the Lift Station from C&C Excavation
3. 7,094.00 – Sewer Camera
4. 3,000.00 – Security Signage for Lagoon Fencing
5. 40,000.00 – Heated Storage building for Mower and Lagoon supplies
6. 2,500.00 – Wastewater Treatment supplies

Total amount for activity costs is \$123,645.00.

C. Treasurer's Report:

- Approve claims with checks dated October 9, 2017
- Approve JV, UB Vouchers, and Payroll slips
- Review account receivable.

The council reviewed the claims dated October 9, 2017. Matt Giese moved to approve the claims dated October 9, 2017 in the amount of \$30,025.76. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Matt Giese moved to adjourn the meeting at 7:53 PM. Mandy Hickel seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers  
Nikki Rogers, CMC  
Clerk-Treasurer

/s/Dennis Portra  
Dennis Portra  
Mayor