

**Regular Meeting Minutes of May 15, 2017
Bainville Town Council**

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Mandy Hickel, Matt Giese, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: Chuck Hyatt, John Gilligan Jr., John Gilligan, David Norton, Angela Benson, Benjie Butikofer.

Matt Giese moved to approve the agenda with the addition of the following items under New Business Item L. Discuss moving a tree to Simard Park as a donation—Dennis Portra and Item M. Sewer Impact Fee—Matt Giese. Mandy Hickel seconded the motion. All voted in favor and motion carried.

The minutes dated April 11, 2017 will be available at a later date.

Public Comment--None

Public Works Report

Lyle Lambert, Public Works Director, updated the council on the water project. The Bac-T test has been done and passed with 3 tests to go. The pipes are in place to be hooked up to the tank. It was noted the tank passed the leak test with no leaks developing at the cold seam.

Mr. Lambert reported the following to the council:

- Culverts are done
- 5th and Clinton pipe works well
- Sewer in the old White Fire Hall drains to the system
- Gravel has been purchased and 3 loads will be put down on 2nd Street between Flynn and Rhea.
- Public Works will be installing 2-36" culverts on East Flynn Avenue next week.
- Curb Stop at the City office is not working properly so they will be repairing it
- Hellweg Sewer cave in is not getting done. Attorney Hennessey will draft a letter to the parties to get the repairs done.
- Sewer on Flynn Avenue and 2nd Street has been repaired.
- Park sprinklers are on.

Roosevelt County Sheriff's Department Update--None

Local Emergency Planning Committee

Next meeting will be June 13, 2017 at the Bainville Fire Hall at 2:00 PM.

The council reviewed the final draft of the PDM. Mandy Hickel moved to approve the final draft with the edits as noted. Scott Ross seconded the motion. All voted in favor and motion carried.

Old Business

A. Zoning Permits: None

B. Discussion on a quiet title for the Dorothy Crawley property.—Attorney Hennessey

Attorney Hennessey will visit the abstract company to find out the status of the paperwork.

C. Update on Town Hall remodel – Clerk Rogers

The Town Hall remodel is coming along with about 70 percent completed. Clerk Rogers is hoping the next council meeting will be in the new old building.

New Business

A. Zoning Permits

1. Claudia Kummer—Cement Slab

The council reviewed the cement slab. Scott Ross moved to approve the permit. Mandy Hickel seconded the motion. All voted in favor and motion carried.

2. Diane Panasuk—Cement Slab and Sidewalk

The council reviewed the cement slab. Matt Giese moved to approve the permit. Scott Ross seconded the motion. All voted in favor and motion carried.

3. John Gilligan—Proposed Garage

The council reviewed the proposed 26x26 garage. Matt Giese moved to approve the permit. Mandy Hickel seconded the motion. All voted in favor and motion carried.

B. Approve drawdown #17 in the amount of \$7,695.86 from the State Revolving Fund (SRF) Loan B for Administration costs.

Matt Giese moved to approve drawdown #17 in the amount of \$7,695.86 from the State Revolving Fund (SRF) Loan B for Administration costs. Scott Ross seconded the motion. All voted in favor and motion carried.

C. Approve Invoices 174545 and 174546 from Morrison-Maierle for Grant Administration and Water System Design services.

Matt Giese moved to approve Invoices 174545 and 174546 from Morrison-Maierle for Grant Administration and Water System Design services. Mandy Hickel seconded the motion. All voted in favor and motion carried.

D. Approve disbursement #4 in the amount of \$124,682.13 and #5 in the amount of \$30,949.10 from the State Revolving Fund (SRF) Loan A for Construction services.

Matt Giese moved to approve disbursement #4 in the amount of \$124,682.13 and #5 in the amount of \$30,949.10 from the State Revolving Fund (SRF) Loan A for Construction services. Mandy Hickel seconded the motion. All voted in favor and motion carried.

E. Approve pay request #6 from C&C Excavation in the amount of \$143,036.33 for Water Project 2016.

Matt Giese moved to approve pay request #6 from C&C Excavation in the amount of \$143,036.33 for Water Project 2016. Mandy Hickel seconded the motion. All voted in favor and motion carried.

F. Approve Change Order #4 for the additional cost to obtain water to fill the tank from Dry Prairie Rural Water in the amount of \$5,671.18.—Lyle Lambert

Scott Ross moved to approve Change Order #4 for the additional cost to obtain water to fill the tank from Dry Prairie Rural Water in the amount of \$5,671.18. Matt Giese seconded the motion. All voted in favor and motion carried.

G. Review revised Town Logos.—Clerk Rogers—*No information was available*

H. Review and approve Subdivision Plat—Toby Romo

The council discussed the plat and have many questions for the landowner. Clerk Rogers will contact Mr. Romo.

I. Approve the contract with Greener by the Yard for spraying Simard Park.—Lyle Lambert

The council discussed the contract with Greener by the Yard. Matt Giese moved to approve the contract with Greener by the Yard for spraying Simard Park two times in the amount of \$160.00/time. Scott Ross seconded the motion. All voted in favor and motion carried.

J. Update on Summer maintenance worker positions and date to schedule interviews.—Clerk Rogers

Clerk Rogers will set up interviews with the five applicants. Matt Giese and Mandy Hickel are available on Thursday May 18, 2017. Scott Ross and Dennis Portra will be unavailable.

K. Treasurer’s Report:

- Approve claims with checks dated May 15, 2017 in the amount of \$58,278.05
- Approve JV, UB Vouchers, and Payroll slips
- Review account receivable.
 - White Fire Hall

Matt Giese moved to approve the Treasurer’s Report. Scott Ross seconded the motion. All voted in favor and motion carried.

L. Discuss moving a tree to Simard Park as a donation—Dennis Portra

Mayor Portra stated he has to move a tree in his yard and asked for permission to move the tree to Simard Park as a donation to the park. By the consensus of the council the tree will be moved at Mayor Portra’s expense.

M. Sewer Impact Fee—Matt Giese

Matt Giese asked the council to revisit the amount of the Sewer Impact Fee. He is thinking the amount might be hindering the growth of Bainville. Mayor Portra asked for this item to be on the next agenda.

Scott Ross moved to adjourn the meeting at 8:30 PM. Matt Giese seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor