

Special Meeting Minutes of May 18, 2020
Bainville Town Council

The Special meeting of the Bainville Town Council was called to order at 6:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer, Chuck Hyatt, Dennis Portra and Travis Wills. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: .

Minutes will be available at a later date.

Public Comment—None

New Business

A. Interviews for summer mowing positions

Mayor Portra, Council and Clerk Rogers conducted interviews with 6 applicants. Chuck Hyatt moved to offer the seasonal part time mowing maintenance position to Donna Butikofer. Travis Wells seconded the motion. Chuck Hyatt and Travis Hyatt voted in favor and Ron Butikofer abstained.

Chuck Hyatt moved to offer the seasonal part time mowing maintenance position to Andy Powell and Cody LaCounte. Ron Butikofer seconded the motion. All voted in favor and motion carried.

B. Review FY 19-20 Expenditures and Revenues

Mayor Portra, Council and Clerk Rogers discussed with Valli Hauge the income and budget numbers. Mayor Portra asked if she had time to look at what we have posted to see where our shortfall was and ended up with a surplus. Mayor Portra asked how the town can pass an audit with no financial findings. Ms. Hauge stated she should be able to get the reconciling done.

Chuck Hyatt asked if she is available on June 1, 2020 to attend a budget meeting. She agreed to attend. Chuck Hyatt moved to have a Special Budget meeting on Monday, June 1, 2020 at 7PM. Travis Wills seconded the motion. All voted in favor and motion carried.

C. Discuss more revenue for upcoming Fiscal Year 21—*Did not discuss*

- Various Fees
- Bulk Water Rate

D. Annual Appropriations for the Fiscal Year 2021 Budget and Capital Improvement Projects.—*Did not discuss*

- Review CIP Projects
 - Cemetery Project
 - Plot inventory
 - Kiosk for Cemetery
 - Shrubs
 - Retaining Wall
 - Fencing
 - New Community Center
 - Senior Center
 - Museum
 - City Library
 - Office Spaces

- Council Meeting Space
- Town Office
- Emergency Shelter
- Simard Park Infrastructure Plan
 - Public Restrooms
 - Playground Equipment
 - More Picnic Tables
 - Parking
 - Kiosk
 - Splash Pad
 - Tree Dedication
- Trail System for Bikes, Dogs, Walkers, Motor Bikes/ATV's
- Infrastructure:
 - Culvert Rehab-Update Storm Drainage system
 - Replace Water Lines
 - Replace Sewer Lines
 - Create and Replace Sidewalks
 - Street Maintenance
- Economic Development: What can we do to attract businesses to Bainville?
 - Grocery Store
 - Hardware Store
 - Truckstop
- Purchase Equipment
 - Purchase Town Vehicle
 - Purchase Utility Vehicle for Summer Mowing
 - Welcome to Bainville Sign
 - Snowblower attachment
 - Broom attachment
 - Skidsteer bucket with grapple

Chuck Hyatt moved to adjourn the meeting at 7:27 PM. Travis Wills seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
 Nikki Rogers, CMC
 Clerk-Treasurer

/s/Dennis Portra
 Dennis Portra
 Mayor