

**Special Meeting Minutes of January 25, 2022**  
**Bainville Town Council**

**The Regular meeting** of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Toby Romo at the Bainville Town Hall, 211 Clark Avenue East. Present were: Matt Giese, Carol Rasmussen, Toby Romo; and Nick Tester via phone. A **quorum** was established. Also present were Clerk, Nikki Rogers; and Public Works Director, Lyle Lambert and City Attorney, Greg Hennessey was absent. Guests included: Diane Panasuk, Patti Malkuch, Jess Malkuch, Eric Newton.

Matt Giese moved to approve the agenda with the correction of the date on Agenda item V.. Carol Rasmussen seconded the motion. All voted in favor and motion carried.

Minutes dated January 10, 2022 will be available at a later date

Treasurer's Report:

Clerk Rogers gave an update on the FY 2021 Financial Report. She explained she would like to have Valli at Sidney Tax Service to continue to work on the bank reconciliation and have Chet McLean from Helena to prepare the Annual Financial Report. Mr. McLean prepared the FY2020 Annual Financial Report and did a great job.

Matt Giese moved to approve and authorize the Mayor to sign the engagement letter with Chet McLean to complete the FY 2021 Annual Financial Report. Carol Rasmussen seconded the motion. All voted in favor and motion carried.

Mayor Romo stated the State has brought it to his attention the Town of Bainville is behind on getting a financial review for FY2020 and Bob Denning is willing to do the review.

Matt Giese moved to approve the FY2020 Financial Review by Bob Denning in the amount of \$3,400. Carol Rasmussen seconded the motion. All voted in favor and motion carried.

Public Comment—No Comments were made

New Business

A. Approve and authorize the mayor to sign January 2022 payroll checks on January 31, 2022.

Mayor Romo discussed the current policy for signing payroll checks and would like the council to authorize him to sign January payroll checks on January 31, 2022.

Matt Giese moved to approve the mayor to sign the January 2022 payroll checks on January 31, 2022. Carol Rasmussen seconded the motion. All voted in favor and motion carried.

Matt Giese moved to approve paying manual checks #13149 and #13150. Carol Rasmussen seconded the motion. All voted in favor and motion carried.

Matt Giese moved to adjourn the meeting at 7:20 PM.

Attest:

Approved By:

/s/Nikki Rogers  
Nikki Rogers, CMC  
Clerk-Treasurer

/s/Toby Romo  
Toby Romo  
Mayor