



Bainville Town Council Meeting Agenda

City Office

211 Clark Ave. East

Monday November 13, 2023, 7:00 PM

- **Call Meeting to Order**
- **Pledge of Allegiance**
- **Roll Call—Establish a quorum.**
 - ___ Mayor, Toby Romo
 - ___ Councilperson, Carol Rasmussen
 - ___ Councilperson, Will Rathbun
 - ___ Councilperson, John Gilligan
- **Approval of Agenda.**
- **Approval of regular meeting minutes dated October 9, 2023**
- **Treasurers Report**
 - a. Cash Balance Report
 - b. Bank Reconciliation Report
 - c. YTD Expense vs Budget
 - d. YTD Revenue vs Budget
 - e. Petty Cash Spreadsheet for October 2023.
 - f. Bank Statements for October 2023.
 - g. YTD Receipts from Utility Billing.
 - h. Review delinquent accounts.
 - i. Approve claims & JVs in the amount of \$23,651.94.
 - j. Approve payroll in the amount of \$8,632.93.
- **Public Comments or Formal Complaints on items not on agenda.**
- **Department or Committee Reports**
 - A. Public Works/Fire Chief Report
 - Town maintenance vehicle.
 - Update on snow blade for bobcat equipment.
 - B. Roosevelt County Sheriff's Department Update.
 - Citations, updates.
 - C. Committee Reports
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- **Public Hearing**
 - A. Resolution— Adopt a resolution to acquire a Town Credit card for employee use.
 - B. Adopt a resolution to increase water & solid waste rates.
 - Refer to the report from Devin Beal with MAP.
- **Old Business**
 - A. Motion to approve adding Billie Jo Cochran as a signer at Opportunity Bank.
 - B.

- **New Business**
 - A. Swear in Billie Jo Cochran as Town Clerk.
 - B. Building Permits:
 - C. Insurance on softball field for ice skating rink.
 - D. Neptune upgrade.
 - E. Office furniture and computer upgrade, purchase town apparel.
 - F. Replace Furnace at water house.

- **Mayor's Report:**
 - Chet McLean is working on the FY23 Annual financial Report.
 - Review of Town Financials by Samantha Mahlen.
 - Water loss was 96,630 gallons at 13% in October of 2023. *Our goal is 10% or less.
 - Was 384,060 gallons at 36% in October of 2022.
 - Was 859,318 gallons at 56% in October of 2021.
 - Was 770,586 gallons at 54% in October of 2020.

- **Adjourn**

Next Regular Meeting will be Monday, December 11, 2023, 7:00pm. City Office